

Section 43.58 of Wisconsin Statutes grants the Oak Creek Public Library Board of Trustees exclusive control of the expenditure of all monies collected, donated, or appropriated for the library. The Board of Trustees believes that sound financial management principles require that all public funding received should be expended on providing library services to the community. Fund balance is defined as the difference between the assets and liabilities of the library fund. Excess funds for any given fiscal year are determined by the following formula: total revenue minus total expenditures.

The purpose of the Fund Balance Policy is to enable realistic long-term planning, to assist with effective development of annual budgets, and to promote clear communications with the general public, staff and administration. The Board of Trustees will make every reasonable effort to use all funds as budgeted. However, the Board will keep a portion of funds carried forward from previous years as a contingency. At its discretion, the Board may determine to allocate spending from the Library's fund balance for the following:

- Library Materials
- Technology Upgrades
- Adult, Teen and Children's Programming
- Non-recurring library costs

While it is generally not the intention to use reserve funds for on-going operating costs, the Library Board reserves the right to do so should the situation warrant. The elements of the policy are created by the Library Board of Trustees for its own purposes and may, therefore, be revised and updated by the Board as needed in the future.

*Adopted by the Library Board July 10, 2012*